**EXPLICIT CONSENT TEXT REGARDING**

**CUSTOMER CLARIFICATION TEXT**

Our valued customers; www.akkasgroup.com

This clarification text is prepared by Dna Laboratuvarları Sağlık ve Bio Teknoloji Hizmetleri Anonim Şirketi, acting as the data controller, under article 10 of Law on Protection of Personal Data No 6698 ("KVKK") and Communiqué on Rules and Procedures to comply When Performing Clarification Obligation, to inform you, our real person customers and/or officers and employees of legal entity customers about the purposes of processing personal data, legal reasons, collection methods, to whom they may be transferred and rights under KVKK.

1. **Which Personal Data Do We Process?**

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| --- | --- |
| **Categories of Data** | **Examples of Data Types Processed in This Category** |
| **Identity Data** | Your name, surname, signature |
| **Contact Data** | Your telephone number, full address, e-mail address |
| **Legal Transaction Data** | Information in correspondence with judicial authorities, the information in the case file  |
| **Physical Space Security Data** | Your security camera recordings |

1. **For What Purposes Do We Process Your Personal Data?**

Your personal data above will be obtained, processed, recorded, stored, maintained, and classified for the purposes below;

* To offer you our products and services,
* To carry out communication activities with you,
* To follow up on your requests and/or complaints,
* To execute your risk management procedures
* To carry out our logistics activities
* To carry out contract processes,
* To carry out the necessary work by our relevant business units for the realization of the commercial activities carried out and to carry out related business processes,
* To plan and implement commercial and/or business strategies, to carry out financial and accounting works,
* To ensure the safety of our company and physical space security and to provide administrative and technical measures related thereto,
* When necessary, to confirm your identity information and documents; to take necessary actions to prevent abuse, loss, and fraud,
* To keep your information that is required to be kept per the relevant legislation; to copy and back up to prevent loss of information; to control the consistency of your information; to take the necessary technical and administrative measures for the security of your information,
* To fulfill our legal obligations to the regulatory and supervisory institutions that are required or made mandatory by legal regulations, to manage legal proceedings and legal processes.

**3. To Whom and For What Purposes Do We Transfer Your Personal Data?**

They may be transferred to prosecutors, courts, and relevant public officers for information if requested and as per the legislation in matters related to public security and in the legal disputes that may arise, to competent public institutions and organizations, for the purposes stated above when necessary, to our contracted law offices for following legal processes, to public accounts for creating the financial balances of our company, to courier companies for sending documents and goods.

**4. What Are The Methods Of Collecting Your Personal Data And The Legal Reasons Related To Them?**

Your personal data stated above will be processed, recorded, stored, preserved by automatic means or non-automatic means (e-mail, paper environment, forms, telephone, etc.), categorized for legal reasons stated in articles 5 and 6 of Law no 6698 as **(i)** openly foreseen in the Law **(ii)** the data controller must perform its legal obligations **(iii)** provided that it is directly relevant to establish or perform an agreement, it is necessary to process personal data of the parties of the agreement **(iv)** provided that the fundamental rights and freedoms of the relevant person are not harmed, it is mandatory for the justified benefit of the data controller, within the scope of the purposes stated herein and in compliance with the General Principles listed in article 4 of the Law below;

**a)** Provided that it complies with the law and honesty rules,

**b)** Provided that it is correct and updated when necessary,

**c)** For specific, explicit, and legitimate purposes,

**d)** Being relevant, limited to, and proportionate to the purposes for which they are processed

**e)** To be kept for the period stipulated in the relevant legislation or for the purpose for which they are processed, and may be transferred to the places listed above when necessary.

**5. What Are Your Rights Regarding the Processing of Personal Data and How You Access These Rights?**

Article 20 of the Constitution sets forth that everyone has the right to be informed about personal data concerning her/him. In Article 11 of the KVKK, the personal data owner's rights under the Law are listed.

Per Article 5 of the "Communiqué on Rules and Procedures for Applying to Data Controller", you may send your requests regarding your rights within the scope of KVKK to Dna Laboratories Sağlık Ve Bio Teknoloji Hizmetleri Anonim Şirketi in written or registered e-mail address, secure electronic signature, mobile signature or by using the electronic mail address previously reported to the data controller by the data subject and registered in the data controller's system.

**Data Controller:** DNA Laboratuvarları Sağlık ve Bio Teknoloji Hizmetleri Anonim Şirketi

**Address:** Teşvikiye Mahallesi Hakkı Yeten Caddesi No: 23/4 Şişli / İstanbul

**Mail:** kvkk@dnalab.com.tr